



सत्यमेव जयते

GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER: KARBI ANGLONG: DIPHU.
& DISTRICT ELECTION OFFICER

No. KA/EL-18/Lok Sabha Election/2019/ 1

Dated: 15/02/2019

Quotation Notice

Sealed quotation are hereby invited affixing non refundable Court fee stamps of Rs.8.25 (Rupees Eight- and twenty five paisa) only from Local Printing Press Registered with the Printing & Stationery Department of the Govt. of Assam for printing and supply of forms and covers as per list enclosed in connection with the conduct of the forthcoming Lok Sabha Election-2019 as per the terms & conditions given below which will be received at the Office of the District Election Officer, Diphu, Karbi Anglong during office hours upto 3:00 PM on or before 25/02/2019 and will be opened on the same day at 4:00 PM. The Quotationer /tenderer or their authorized agent may remain present at the time of opening of the Quotations.

List of Forms & Covers: Annexure-A

Terms and Condition:

1. The Printing Press must have registration with Printing & Stationery Department of the Govt. of Assam.
2. The Printing rates should be quoted as shown against the items/ articles and should be inclusive of all taxes applicable at any point of time.
3. The sealed envelope should be subscribed on top as "Quotation for Printing of Forms/Covers etc"
4. The Quotationer /tenderer will have to deposit Earnest Money of Rs.25, 000/- (Rupees Twenty Five Thousand only) each in the form of Demand Draft favoring Deputy Commissioner, Karbi Anglong & DEO Diphu
5. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
6. Any deviation of terms and conditions shall invite cancellation of Quotation/tender/bills, etc and forfeiture of security deposit.
7. Each Firm must have GST registration, Trade License/Income Tax Clearance Certificate along with PAN Card and a copy of the same along with Govt. registration with the Printing & Stationery Department of Govt. of Assam must be submitted along with the Quotation/tender.
8. Bills must be submitted along with necessary work order and copy of Challan etc on the next day from the date of delivery of goods for payment, otherwise, no payment shall be made.
9. The printing press will have to print the Forms/Covers at approved rates as and when required under short notice and in due time without fail.
10. The work may be allotted to one or many printers depending upon the urgency of the work, time factor, quality of works and past records of the printers for doing the works in due time.
11. Sample of forms & Covers will be available at Election Office, Diphu for inspection by the tenderer /quotationers.
12. In case there is no approved rate of any items required, that is not in Annexure A, the Printing press will have to print the same at reasonable prices but not more than the Maximum retail price /market price for the same, (prevailing at that time) whichever is less.
13. In case lowest rate is quoted by one firm for some items and by other firms for other items then the firms will have to give the willingness/consent letter to supply any or all of the materials as above as per approved rates of the undersigned. If the lowest quoted rate is higher than the MRP/market price then the payment will be made as per the MRP/Market price.
14. Any firm/supplier indulging in any malpractice or adopting unfair means will be barred from work/supply for the Election purpose.
15. The Contract will be cancelled anytime if the quality of supplied materials is not as per standard /sample provided or order is not supplied on time and in such case the security deposit will be forfeited.
16. Past records of the firms/suppliers/contractors will be duly considered while awarding the work.

District Election Officer, Diphu
Karbi Anglong

Memo No. KA/EL-14/Lok Sabha Election/2019/ 1-A

Dated: 15/02/2019

Copy to:

1. The DIPRO, K/Anglong, Diphu, for wide publicity and publication of the same in two local news papers.
2. Notice Board, DEO's Office, Diphu, Karbi Anglong

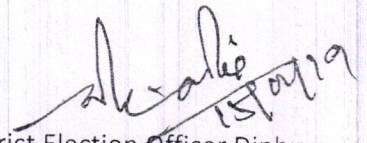
District Election Officer, Diphu
Karbi Anglong

Sl. No.	Description of forms/Sign boards/envelopes	Qty./Size
FORMS		
1	Nomination Papers Form 2A/2B	Per 100
2	Notice of withdrawal of candidature Form 5	Per 100
3	Form of oath affirmation	Per 100
4	Application for Postal Ballot Paper/EDC 12 (A) / 12 (B)	Per 100
5	Appointment of Election Agent Form 8	Per 100
6	Revocation of appointment of Election Agent Form 9	Per 100
7	Form for appointment of Polling Agent Form 10	Per 100
8	Revocation of appointment of Polling Agent Form 9	Per 100
9	Declaration by Elector Form 13A (For Postal Ballot)	Per 100
10	Instruction for guidance of Electors Form 13D (for Postal Ballot)	Per 100
11	List of Challenged Votes Form 14	Per 100
12	List of Illiterate/Blind & Inform Votes Form 14A	Per 100
13	Ballot Paper Account Form 16	Per 100
14	Register of Voters Form 17A (For 500 Voters)	Perbook(50)p
15	List of tendered votes Form 17B	per100
16	Accounts of Vote Recorded Form 17C	Per 100
17	Appointment of Counting Agent Form 18	Per 100
18	Revocation of appointment of Counting Agent Form 19	Per 100
19	Affidavit Form 26	Per 100
20	Notice as to names of candidates setup by the political parties Form A	Per 100
21	Notice as to names of candidates setup by the political parties Form B	Per 100
22	Voters Slip	Per Page
23	Address Tag for Control unit	Per 100
24	Address Tag for Ballot unit	Per 100
25	List of contesting candidates Form 7A	Per 100
26	Receipt Book for deposit of challenged wods fee (15 Leaves)	Per 100
27	Letter to S.S.H.O.	Per 100
28	Declaration by the Presiding Officer before the commencement of the poll and at the end of the Poll. Part 1 to 4	Per 100
29	Declaration by Elector about his age	Per 100
30	Declaration by the companion of blind and informed voters	Per 100
31	Annexure X Order	Per 100
32	Annexure I Affidavit	Per 100
33	Annexure XI	Per 100
34	Annexure XVII(C) Register for maintenance of day to day accounts by contesting candidates	Per 100
35	Form XVII(D) Abstract statement of Election Expenses	Per 100
36	Annexure XXI Format for specimen Signature of candidates	Per 100
37	Check List	Per 100
38	Passes for Polling Agent	Per 100
39	EVM Identification Slip	Per 100
40	Printed Identity Cards of size 6" x 4"	Per 100
41	Printed Identity Cards of size 5" x 3.5"	Per 100
42	Presiding Officers Diary	Per 100
43	Visit Sheet	Per 100
44	Form PSO 5	Per 100
45	Any other Printed Form in Legal Size not mentioned above	Per 100
46	Any other Printed Form in A4 Size not mentioned above	Per 100
47	List of Polling Station (Assamese/English)	Per 100
48	Hire Charge form of vehicles 50 piece Book in duplicate	Per 100
49	Log Sheet for Vehicle	Per 100
51	Paper pamphlet for Entry	Per 100
52	Paper pamphlet for Exit	Per 100
53	Vehicle Requisition pamphlet	Per 100
54	Entry Passes for Polling Agents	Per 100

55	Straw Sign Boards for Presiding officer	Per 100
56	Straw Sign Boards for Polling officer	Per 100
57	Dummy Coloured sign Board for EVM (Ballot Unit) (3ft. x 1 ft.) Flex	Per 100
58	Postal Ballot paper	Per 100

ENVELOPES

1	Printed Colour Envelope of the size SE5 12x6 inches (Green/Black/Yellow/Brown/Blue)	Per Pc
2	Printed Colour Envelope of the size SE6 13x7 inches (Green/Yellow/Brown/Blue)	Per Pc
3	Printed Colour Envelope of the size SE7 13x11 inches (Green/Yellow/Brown/Blue)	Per Pc
4	Printed Colour Envelope of the size SE8 18x14 inches (Green/Yellow/Brown/Blue)	Per Pc
5	Black Invelops	Per Pc
6	Small Plain Envelopes	Per Pc
7	Big Plain Envelopes	Per Pc
8	Printed Envelope (Pink) 13B	Per Pc
9	Printed Envelope (Pink) 13C	Per Pc
10	I/Card covers with ribon without paper & Photo	Per Pc


 District Election Officer Diphu
 Karbi Anglong