

GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER::KARBI ANGLONG::DIPHU  
(DISTRICT DISASTER MANAGEMENT AUTHORITY: KARBI ANGLONG)

No. KA/DDMA/02/2019/233

Dated Diphu, 05<sup>th</sup> April, 2025

ADVERTISEMENT

Application in standard form with attested copies of all certificates, testimonials, mark sheets, recent passport size photo etc. are invited from intending candidates of Indian Nationality for engagement on purely contractual basis under the District Disaster Management Authority, Karbi Anglong, O/o The District Commissioner, Karbi Anglong, Diphu for the under mentioned post

**1. Name of Post:** Field Officer (Disaster Management) for Revenue Circle.

**2. No. of Post:** Total 1 (One) no.

**3. Essential Qualification:**

(i) Bachelor degree in Science or with Statistics, Geography, Environmental Science or Geology as a subject or diploma in Civil Engineering or Architecture from a recognized University/Institution

(ii) Computer skills specially MS Word/Excel/Powerpoint/Internet usage/Emails. Preference will be given to candidates having done BCA or equivalent course on computer science.

**4. Age:** Should not be below 21 years and above 35 years as on 1<sup>st</sup> day of month/ year (as decided) relaxable in case of SC/ST candidates as per rules

**5. Duration of the contract:**

(i) The contract will be initially for 1 (One) year subject to annual renewal on the basis of performance appraisal

(ii) The appointment will be purely on contract basis and the selected candidates will be not entitled to any claim, right, interests or further benefits in terms of regulation or consideration of further appointment to the said post or any other post

(iii) The services of the candidate can be terminated at any time if the candidate is found to be guilty of insubordination, misconduct or non-performance

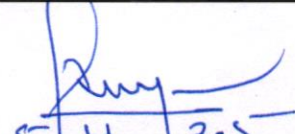
**6. Remuneration:** An amount of Rs. 28,500/- will be paid as fixed and consolidated monthly remuneration which includes:

Remuneration	Rs. 22,500/-
Mobility charges	Rs. 5,000/-
Communication charges	Rs. 1,000/-
<b>Total Remuneration per month</b>	<b>Rs. 28,500/-</b>

**7. Last Date of Submission:** Applications complete in all respect in the standard form along with testimonials should be submitted at District Disaster Management Branch Drop Box, O/o District Commissioner's Office, Diphu, Karbi Anglong on or before 22<sup>nd</sup> April, 2025 Application received after 5.00 P.M on 22<sup>nd</sup> April, 2025 will be summarily rejected. No applications will be received through email.

**8.** The applicants have to appear for interview at the venue, date and time, which will be notified in due course of time on the website of the District Administration (<https://karbianglong.gov.in>) or DDMA branch (Room no. 27) office of the District Commissioner, Diphu, Karbi Anglong, and District Commissioner's Office Notice Board. No T.A./D.A. shall be paid for the purpose

(For detailed guidelines please visit District Administration website <https://karbianglong.gov.in>)

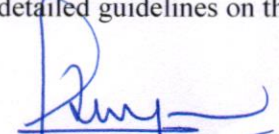
  
District Commissioner cum Chairperson  
District Disaster Management Authority (DDMA),  
Diphu, Karbi Anglong

Memo. KA/DDMA/02/2019/233- (A)

Dated Diphu 05<sup>th</sup> April, 2025

Copy to:

1. The Principal Secretary to the Govt. of Assam, Revenue & Disaster Management and CEO ASDMA, Dispur, Guwahati — 6 for kind information.
2. The Principal Secretary, Karbi Anglong Autonomous Council, Diphu, Karbi Anglong for kind information
3. The DIPRO, Diphu, Karbi Anglong for favour of kind information & necessary action.
4. The District Director, Employment Exchange, Diphu, Karbi Anglong. He is requested to put the Advertisement in the office Notice Board.
5. The DIO, NIC, Diphu for publishing the advertisement and detailed guidelines on the district website.

  
District Commissioner cum Chairperson  
District Disaster Management Authority (DDMA),  
Diphu, Karbi Anglong